



**HEADQUARTERS
DEPARTMENT OF MISSOURI
VETERANS OF FOREIGN WARS OF THE U.S. INC
GENERAL ORDERS NO. 4**

Series 2025-2026

October 2025

(To be read or distributed at a regular Post meeting and filed)

1. The Fall Council of Administration Meeting will be held October 10-12, 2025 at The Resort at Lake of the Ozarks, 3076 Bagnell Dam Blvd, Lake Ozark Missouri. All members of the Council, Chairperson, as well as Committees, should make every effort to attend and be prepared to report in accordance with the agenda. For reservations you may call (573) 693-9988 The Commander and President's Homecoming Banquet, will be held on Saturday evening. Please see attached form for more information and to order tickets. A tentative agenda is attached.
2. The Big Ten Conference will be October 17-19, 2025, at the Isle Casino Hotel, Bettendorf, IA. Please see attachment for more information.
3. This is your annual reminder to get your Liability and Dram Insurance up to date.
Sec. 709 - Control of Units - "Any Post owning and/or operating, directly or by reason of a holding company or other entity substantially controlled by the Post or its members, a canteen, clubroom or other facility available to members or guests must maintain general liability insurance, including, if necessary or appropriate, liquor liability insurance. **Such insurance must be of a type and amount sufficient to protect the Post and must name, as additional insured's, the Veterans of Foreign Wars of the United States and the Department in which insurance statements.**
If the Liability and Dram Insurance Blocks on the State Dashboard are **RED** it means we do not have a "Certificate of Insurance" on file for your Post, or it has expired. Please forward a copy, or have your agent send a copy, to Department ASAP. You may mail to 3401 Knipp Dr. Jefferson City, MO. 65109 or email to adj@movfw.org or hqangela@vfwmo.org. If your Post no longer has a Canteen, let us know so that we can update the dashboard.
4. The National Home trip is scheduled for 24-26 October 2025. If you're going, it's time to get your Route 66 costumes finished. Make sure you post pictures.
5. Posts are reminded that **ALL** Officer Changes must be reported to National and Department. You can email a copy of the Officer Change Form to adj@movfw.org & hqangela@movfw.org Or mail a copy to: 3401 Knipp Dr, Jefferson City, MO 65109

6. **All Posts are required to file a Federal Income Tax return. NO EXCEPTIONS! Posts may obtain forms 990EZ, 990 and/or 990T from any IRS Office, or online at <http://www.irs.gov>. Posts with a year end of 30 June must file with the IRS prior to 15 November 2023, (most posts have a year end of 30 June). Failure to file will result in the loss of your tax-exempt status.**
7. All inspection reports should be mailed directly to the Department Inspector, Randle Tolliver, 6689 Highway B, Ellington, MO 63638-9219. If a District Inspector wishes to claim mileage For travel in connection with the inspections, he/she must submit a voucher to the Department Inspector for approval.
8. The Voice of Democracy and Patriots Pen Scholarship program needs your support.
Department needs Posts, Districts, and Auxiliaries to donate to cover these scholarships.
9. Reminder to Post Commanders: The National By-Laws and the Missouri All-State Program require the Post Commander to attend, or have a Post Representative attend, all meetings called by the District Commander.
10. Anyone requesting a Department Officer to attend a function must submit a **written request** to Department Headquarters at least 30 days prior to the date of the function. An e-mail to the Adjutant at adj@movfw.org is acceptable.
11. The attention of Post and District Commanders and Inspecting Officers is directed to section 703 of the National By-Laws - Bonds. Each accountable officer of this organization shall be bonded with an indemnity company as surety in a sum at least equal to the amount of the liquid assets for which he may be accountable. Liquid assets are defined as cash on hand or in the bank and other negotiable instruments readily convertible into cash.
12. All Posts should be using the Online Reporting Portal. If you have any members that cannot log on or have any questions or problems, please call Ken Allison at 636 448-3061 or Randall Craig at 573 312-3777. Email Randy Craig at webmaster@movfw.org or Ken Allison at asstwebmaster@movfw.org
13. **All Post are strongly encouraged to log onto the VFW Department of Missouri Webmail.** The Post account is post number @movfw.org; i.e., postxxxx@movfw.org; Please see your predecessor for current password. Please do not change or reset the password. If the password needs to be reset, contact Randy Craig at 573-312-3777 or webmaster@movfw.org or Ken Allison at 636-448-3061 or asstwebmaster@movfw.org .
14. Article VII sec. 704 of the National By-Laws and Manual of Procedures establishes the requirement for all Posts to establish and maintain a Relief Fund. Expenditures from the relief

fund shall be as prescribed in sections 219 & 704 of the Manual of Procedures. Expenditures authorized include donations to Veteran Service, National Home, and support of the National Guard and their families. Audit Reports received at Dept Headquarters indicate that many Posts may not be meeting this requirement. All Posts are to review their accounting practices and ensure they are meeting this requirement.

15. If you have not ordered the 2026 edition of the VFW National Bylaws and Manual of Procedure from the VFW Store, please do so ASAP. You are required to have the latest addition on hand at your Post and District. An online version is acceptable if on the Posts computer.
16. **REMINDER:** VMS donations will only be handled through the Dashboard moving forward. An email was sent out June 29, 2023, annotating this change and explaining the NEW donation page. All Posts have to do is click on the VMS donation tab on the Dashboard to donate. The link will point them to OMS. No more checks to National Headquarters.
17. Voice of Democracy, Patriot's Pen, and Teacher of the Year deadlines are coming up. Please remember to get these in on time. If you have any questions, please call Roger (James) Floyd, VOD/PP Chairperson, 417-876-7617, Bert Williams, Americanism Chairperson, 573-915- 2576
18. These are the District Meetings scheduled for the month of October. All Staff Officers are required to attend the Big 10 meeting October 17-19. Because of this, some Districts may not have a Staff Officer listed to attend their meeting.

Dist.	DATE	POST	LOCATION/TIME	OFFICER	REMARKS
1	10/18/25	2176	Bethany, 10 am	Inspector	District Meeting Inspection
3	10/19/25	4428	Plattsburg, 1 pm	Past CDR Holmes	District Meeting
5	10/26/25	8100	Grandview, Elks Lodge 2 pm	Inspector	District Meeting Inspection
9	10/05/25	5077	O'Fallon, 1 pm	Commander	District Meeting Inspection
12	10/04/25	2184	Mehlville, 12 pm	Inspector	District Meeting Inspection
14	10/19/25	3404	Springfield 1:30 pm		District Meeting
15	10/19/25	3174	Sikeston, 12 pm		District Meeting
17	10/19/25	4342	Kahoka, 12 pm		District Meeting

Official:
Paul Petterson
Adjutant

By Order of:
Quincy Myrick
Commander