



**HEADQUARTERS  
DEPARTMENT OF MISSOURI  
VETERANS OF FOREIGN WARS OF THE U.S. INC  
GENERAL ORDERS NO. 3**

Series 2025-2026

September 2025

**(To be read or distributed at a regular Post meeting and filed)**

1. The Fall Council of Administration Meeting will be held October 10-12, 2025 at The Resort at Lake of the Ozarks, 3076 Bagnell Dam Blvd, Lake Ozark Missouri. All members of the Council, Chairperson, as well as Committees, should make every effort to attend and be prepared to report in accordance with the agenda. For reservations you may call (573) 693-9988. The Commander and President's Homecoming Banquet, will be held on Saturday evening. Please see attached form for more information and to order tickets. A tentative agenda is attached.
2. The Big Ten Conference will be October 17-19, 2025 at the Isle Casino Hotel, Bettendorf, IA 52722. **For Reservations call 800-843-4753 tell them you are reserving rooms under Group VFW1025 rate is \$124.00/Night.**
3. The annual trip to the National Home is October 24-26, 2025. This year, the van and hotel reservations are separate. The cost of the van is \$ 100.00 per person. Pick up locations will be dependent upon need. If you have any questions regarding the trip, please contact Andre' KillKelley at 712-574-7661, or [natlhomechrm@movfw.org](mailto:natlhomechrm@movfw.org) or you may contact Angela at HQ. See attached reservation form
4. If you haven't already done so, make sure to order your quota of Buddy Poppies. (Either the traditional Poppy or the new Tin Tab Poppy). The order forms along with the quota sheet are on pages 52-54 of the Commander's Handbook.
5. Posts are reminded that **ALL** Officer Changes must be reported to National and Department. You may email a copy of the Officer Change Form to me at [adj@movfw.org](mailto:adj@movfw.org) or Fax a copy to 1-573-636-2664 or mail a copy to: 3401 Knipp Dr, Jefferson City, MO 65109.
6. All Posts are required to file a Federal Income Tax return. **NO EXCEPTIONS!** Posts may obtain forms 990EZ, 990 and/or 990T from any IRS Office, or online at <http://www.irs.gov>. Posts with a year end of 30 June must file with the IRS prior to 15 November 2025, (most posts have a year end of 30 June). **Failure to file will result in the loss of your tax-exempt status.**
7. All inspection reports should be mailed directly to the Department Inspector, Randle Tolliver, 6689 Highway B, Ellington, MO, 63638-9219. If a District Inspector wishes to claim mileage for travel in connection with the inspections, he/she must submit a voucher to the Department Inspector for approval.

8. All Posts and Districts are reminded that Annual Incorporation Reports to the Secretary of State were due in August. If you have not filed your report for this year, please do so immediately. If no report is filed, your Incorporation will lapse in November.

9. The Voice of Democracy and Patriots Pen Scholarship program needs your support. Department needs Posts, Districts, and Auxiliaries to donate to cover these scholarships. Besides helping the kids, there are some good incentives to donate. Please see attached flyer.

10. Reminder to Post Commanders: The National By-Laws and the Missouri All-State Program require the Post Commander to attend, or have a Post Representative attend, all meetings called by the District Commander.

11. Anyone requesting a Department Officer to attend a function must submit a **written request** to Department Headquarters at least 30 days prior to the date of the function. An e-mail to the Adjutant at [adj@movfw.org](mailto:adj@movfw.org) or Angela at [hqangela@movfw.org](mailto:hqangela@movfw.org) is acceptable.

12. The attention of Post and District Commanders and Inspecting Officers is directed to section 703 of the National By-Laws - Bonds. Each accountable officer of this organization shall be bonded with an indemnity company as surety in a sum at least equal to the amount of the liquid assets for which he may be accountable. Liquid assets are defined as cash on hand or in the bank and other negotiable instruments readily convertible into cash.

13. All Posts should be using the Online Reporting Portal. If you have any members that cannot log on or have any questions or problems, please call Ken Allison at 636 448-3061.

14. **All Post are strongly encouraged to log onto the VFW Department of Missouri Webmail.** The Post account is post (your post #) @movfw.org; i.e., [postxxxx@movfw.org](mailto:postxxxx@movfw.org); Please see your predecessor for current password. You can then change the password to whatever you want. Access to webmail is through the State website, [www.movfw.org](http://www.movfw.org). Go to the top task bar and click on LOGIN and then click on Webmail. You will see in the middle "change email password". Once this is completed, go back to the Webmail login screen, and go to Check Your Email. Enter your email address and password on the next screen. You should be in your emails. If you have any issues, please contact Ken Allison at 636-448-3061.

15. Article VII sec. 704 of the National By-Laws and Manual of Procedures establishes the requirement for all Posts to establish and maintain a Relief Fund. Expenditures from the relief fund shall be as prescribed in sections 219 & 704 of the Manual of Procedures. Expenditures authorized include donations to Veteran Service, National Home, and support of the National Guard and their families. Audit Reports received at Dept Headquarters indicate that many Posts may not be meeting this requirement. All Posts are to review their accounting practices and ensure they are meeting this requirement.

16. If you have not ordered the 2026 edition of the VFW National Bylaws and Manual of Procedure from the VFW Store, please do so ASAP. You are required to have the latest addition on hand at your Post and District. You may also have a downloadable version on your office computer.

17. **Post Commanders:** You are encouraged to review pages 32-33 in the 2025-2026 Commanders Handbook. The 2025-2026 Roadway to success is a good tool to keep you on course to achieve All-State Honors.

18. A disaster relief fund line item is included in this year's budget. The purpose of this fund is to assist a post that has experienced a catastrophic event and may need assistance in recovering. If your post would like to make a donation to this fund, please send a check payable to Dept of MO VFW, earmarked for Disaster Relief Fund. All expenditures from this fund will require Councils approval.

19. There are no District Meetings scheduled for the month of September.

Official:  
Paul Petterson  
Adjutant

By Order of:  
Quincy Myrick  
Commander